



ADDENDUM #2

July 17, 2023

TO: ALL POTENTIAL SUBMITTERS

FROM: Nina Alexander, Buncombe County Procurement Agent

SUBJECT: ADDENDUM #2 RFP CDBG-NR Funded Buncombe County Home Repair Program

The following changes, revisions, additions, and/or clarifications to the plans and/or specifications are hereby made a part of the original documents.

Addendum # 2

The following questions were asked by potential bidders (listed in no particular order):

Section 3.2 Evaluation Criteria

Our organization typically performs repairs that are in the \$5,000 to \$10,000 range (replacing roofs, repairing heating systems, addressing electrical problems and/or providing accessibility issues). Would we be eligible for these funds?

CDBG funding investment is from \$1 up to \$30,000 per unit. NC Commerce requires a deed of trust and promissory note, as a forgivable loan, starting at a \$5000 investment of CDBG funds for repairs. The loan is forgiven over 5 to 8 years based on the amount of CDBG funds, as long as the homeowner is the primary resident.

Can an organization that is not a nonprofit submit a proposal or act as a subcontractor in this program?

This contract is only open to nonprofits; however, subcontractors are permitted.

Section 5 Scope of Work

Must the location of repairs occur outside of corporate city limits?

That is correct. The City of Asheville is a HUD entitlement community that receives its own CDBG funding; therefore, we can only work on single-family homes outside of the City of Asheville, in Buncombe County.

Is it true that funds must be reimbursed, and if so, how often can we request reimbursements? Can this requirement be waived?

The draw process is on a reimbursement basis, reflecting Buncombe County's contract with NC Department of Commerce. This requirement cannot be waived. All receipts and information to document the completed project must be submitted with the draw in order to be reimbursed. This could be monthly at the completion of one home or group of homes, depending on how you choose to submit the draw. The project draw process must be completed by April of 2025 for the number of houses that you commit to and are funded for.

Other Question:

How can we be notified of the award winner?

If you submit a proposal, you will receive a notice of the award. If you do not submit a proposal and would like to be notified when the award is announced, please send a request via email to nina.alexander@buncombecounty.org.

END OF ADDENDUM #2

CDBG-NR Funded Buncombe County Home Repair Program